

Hamlet Board Meeting Minutes

Powm Beach, Turtle Lake

October 4, 2026/Oct 17, 2026

4.31 pm

1. Attendance in person: Brandy Schwenk, Scott Sonder, Ken Williams
2. Approval of Agenda: Scott & Ken approve
3. Insurance sheet update:
 - a. Ken went through it, removed 2 pumps, otherwise it's all up to do
4. Building expansion:
 - a. Ken got quotes for the siding, roofing, insulation, etc: approx \$27,000 (material only)
 - b. Add Concrete - scott to get his concrete guy to quote it (guessing approx \$20,000)
 - c. Add overhead door - (guessing approx \$5,000)
 - d. Add labor (guessing \$10-15,000)
 - e. Expansion could be upwards of \$75,000
 - f. Definitely needed to accommodate our growing equipment, and fire suppression systems
 - g. Aiming to start in spring 2027
5. Capital Plan:
 - a. Nothing major planned for 2027 besides the building expansion, anything else can be pushed to 2028
6. New side by side: Flaman gave us a FREE (brandy new) skid of fire suppression equipment intended to be used on a side by side for getting to harder to reach fires (primary fire response)
 - a. Options1: purchase Brandy's side by side for \$25,000 (its a UTV with proper weight rating)
 - i. Need to see if skid would actually fit on it (October 17th we measured and can make it fit with quite a few modifications)
 - b. Option 2: purchase a new unit with ability to make payments, and without needing modifications (Ken to look into)
 - i. Oct 17th Ken spoke with Lloydminster Honda, they have the right side by side we'd need for approx \$31,000, with financing
 - c. Current side by side would still be kept for maintenance use (new one would strictly be for fire suppression)
7. Adjournment: 5.04pm - this meeting was adjourned until we could look into both options fully
 - a. Meeting was resumed Oct 17th at 1230pm at maintenance shed

8. Decision made:

- a. Scott, Ken, & Brandy all agree that buying a brand new one with the proper specifications, through financing (instead of one lump payment,) would be the best choice
- b. Next step: send minutes to RM, ask for approval, and any other possible financing options
- c. Meeting Adjourned 1pm - discussions continued via text
- d. Brandy to email the RM